

## Children's Complaint Procedure Little Eaton Primary School



Sometimes, for different reasons, you might not be happy about what someone is doing in school. This could be about how they speak to you, what they ask you to do or how they are behaving.

If you are unhappy about something in school the best thing you can do is to talk to someone in school to see if they can help you find a solution. This could be a teacher, TA or a Midday Supervisor. Whoever you speak to will try their best to help you but they may need to ask an adult in school to help them.

**Remember: Safety Bear is there to make sure that you get to speak to the person that you want to.**

Here is a diagram of what steps you might take if you are unhappy.

1. Talk to your friends who may be able to help you. You could also talk to a School Council member.

2. Talk to your class teacher about the problem or use Safety Bear.

3. If the problem is about your teacher talk to Mr. Schumann or Mrs. Gardiner.

4. If you still feel that things aren't getting better talk to someone at home who may be able to help.

5. Someone at home might need to speak to your class teacher to help you solve the problem.

6. If the issue still hasn't been sorted then someone from home needs to speak to Mrs Dainty who will try to help by talking to adults both at school and at home.