

# EVERYDAY TOOLKIT



Every piece, every time!

In Year 1, our writing must include:

	<b>CL</b>		<b>I</b> <b>Tim</b>	
Finger spaces	Capital letters to start sentences	Full stops	Capitals for names and I	Letters formed correctly

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	<b>CL</b>		<b>I</b> <b>Tim</b>	
Finger spaces	Capital letters to start sentences	Full stops	Capitals for names and I	Letters formed correctly

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In Year 2, our writing must include:

	CL	●	I Tim		? !
Finger spaces	Capital letters to start sentences	Full stops	Capitals for names and I	Letters formed correctly	Question marks and exclamation marks correct

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In Year 2, our writing must include:

	CL	●	I Tim		? !
Finger spaces	Capital letters to start sentences	Full stops	Capitals for names and I	Letters formed correctly	Question marks and exclamation marks correct

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In Year 3, our writing must include:



CL ●	Capital letters and full stops
I Tim	Capital letter for I and names
? !	Question marks and exclamation marks correct
’ don’t	Apostrophes for contractions
⏮ past	Correct tense throughout:
▶ present	
⏭ future	
🔗	Some sentences linked with conjunctions

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In Year 4, our writing must include:

CL ●	Capital letters and full stops
I Tim	Capital letter for I and names
? ! ,	Question marks, exclamation marks and commas in list correct
’ don’t Tim’s	Apostrophes for contraction and possession
⏮ past	Correct tense throughout:
▶ present	
⏭ future	
	Sentences linked with conjunctions
	Structured in paragraphs

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In Year 5, our writing must include:

CL ●	Capital letters and full stops
I Tim	Capital letter for I and names
? ! , “ ”	Question marks, exclamation marks, commas (list and fronted adverbials) and inverted commas used correctly
’ don’t Tim’s	Apostrophes for contraction and possession
⏮ ⏪ ⏩ ⏭	Correct tense and Standard English
🔗	Sentences linked with conjunctions (varying position)
📄	Structured in paragraphs

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In Year 6, our writing must include:

CL ●	Capital letters and full stops
I Tim	Capital letter for I and names
? ! , - ( ) “ ”	Question marks, exclamation marks, parenthesis and inverted commas used correctly
’ don’t Tim’s	Apostrophes for contraction and possession
⏪ ⏩	Correct tense and Standard English
🔗	Sentences linked with conjunctions (varying position)
📄	Structured in paragraphs